

O/o the Chief General Manager
BSNL Maharashtra Telecom Circle
6th Flr, "D" Wing, BSNL Admn Bldg.,
Santaacruz (West), Mumbai-400054.



भारत संचार निगम लिमिटेड
(भारत सरकार का उपक्रम)
BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

To
SSA Heads and IFAs
MH Telecom Circle

No:F BGT/Temp Adv Payment/2019-20/5

dtd:30.01.2020

Sub: Funds received under Staff Welfare for Memento and Shawl

This has reference to the fund authorization dtd.28.01.2020 amounting to Rs.1.08 Cr. for MH Circle under staff welfare head for providing Memento and Shawl to VRS optees and those who are retiring on 31.01.2020. As per instructions given on SSA Head IFA WhatsApp Group, if any temporary advance document is created for the same, it may be cancelled immediately.

Now it has been decided that regular procurement rules as per Delegation of Financial Powers is to be followed for purchase of Memento and Shawl.

The Delegation of Powers is reproduced below for ready reference:

Name of Items	CGM- Delegated Financial Powers	PGM(CFA)	GMs	DGM(HRA)/BP- IT/PE/CA	AGM/CAO
Purchase without Quotation	Rs. 15000/- in each case on basis of certificates recorded	PGM(CFA)/ PGM(F) same as CGM	Same as CGM	Rs.2500/- in each case for DGM(HRA)/BP- IT/PE/CA	Rs.1000/- in each case
Purchase with Quotation	Rs.1,00,000/- on each occasion on recommendation of duly constituted LPC	Rs.50,000/- on each occasion on recommendation of duly constituted LPC	GM(HR Admin)- Rs.50,000 GM(IT)-Rs.25000 in each case on recommendation of duly constituted LPC	Rs.25,000/- in each case for DGM(HR/Admin)/F/Accts on recommendation of duly constituted LPC	Rs.2500/- in each case
Award of work to the lowest tenders through limited tenders	Rs.2,00,000/-	Rs.1,00,000/-	Rs.1,00,000/- with A/L 10,00,000 (To float limited tender principle approval should be obtained from CGM)		

In view of above, it is requested to create liability document with correct assignment code so that fund authorized under staff welfare may be paid.

This issues with the approval of CGMT, MH Circle.

Note: No temporary advance will be paid on account of above expenses.

General Manager(Finance)
O/o CGMT, MH Circle, Mumbai