

No. F/BSNL/CA/FY 2021-22/12

Dated: 8th July, 2021

To
The All BA Heads
Maharashtra Telecom Circle,

Sub: Real Time Accounting of Each and Every Movement in Inventories-reg.

Reference: 1. Letter No. F/BSNL/CFA/FY 2020-21, dated 16.09.2020
2. Letter No. F/BSNL/CFA/FY 2020-21, dated 17.03.2021
3. Letter No. F/BSNL/CFA/FY 2020-21, dated 24.05.2021
4. Letter No. F/BSNL/CA/FY 2021-22/5, dated 02.06.2021

With reference to subject matter and letters cited above, the certificate for real time accounting of each and every movement in inventories is not being received from BAs, therefore it is presumed that accounting of inventory has not been done properly in books of accounts and the movement of inventory has been done without being properly accounted in SAP.

BA heads are hereby instructed to closely adhere to all the referred letter regarding real time accounting of inventory in SAP. The inventory as per SAP must tally with the physical stock of inventory in stores at any given point of time and certificate for the month of June 21 should be sent this office by 15th July 21.

As quarterly books of accounts has to be closed by 20th July 21, branch auditor will visit stores of any BA(s) of their choice for physical verification. Therefore, deviation if found between physical verification report and inventory as per SAP will be viewed adversely and BA head will be held personally liable for the same.



(Ramakant Sharma)
Chief General Manager