## BSNL Connecting India

## **Bharat Sanchar Nigam Limited**

(A Government of India Enterprise)

5<sup>™</sup> Floor,

Corporate Office
Establishment-IV Section

Bharat Sanchar Bhawan, Janpath, New Delhi-110001 Website: www.bsnl.co.in

BSNLCO-A/16(25)/1/2020-ESTAB-Part(2)

Dated: 22<sup>nd</sup> October, 2020

To

All Heads of Telecom Circles/ Administrative Units Bharat Sanchar Nigam Limited.

**Sub:** Confirmation/ updation of Physically Handicapped employee information in ERP database –reg.

Sir,

This is regarding confirmation /updation of employee database of Physically Handicapped employees in BSNL ERP system. This office has observed some incorrect data entry of Physically Handicapped employee details in ERP and as a corrective measure ERP unit Ghaziabad has created a new field 'Nature of Challenge'. In this regard, all ERP users were requested for the necessary updation in ERP and same is requested again to confirm the data as per the procedure enclosed herewith.

Enclosure: as above

Yours sincerely,

(M Manitombi) Dy. General Manager (Estt.) 011-23734152

## Copy to:

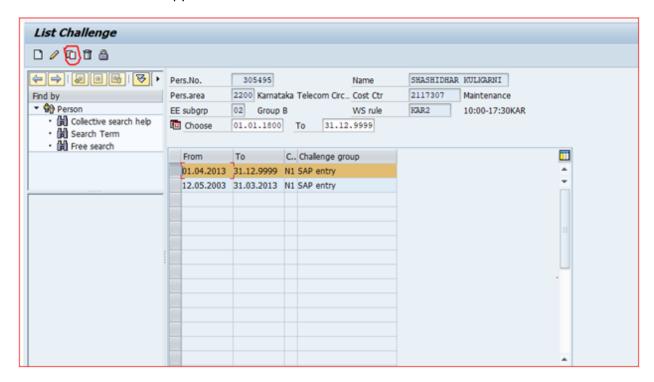
- 1. PGM (ERP), Ghaziabad for necessary help.
- 2. PGM (Pers)/BW/Arch/Elect for necessary action.

The following scenario can be maintained /updated for handicapped employees in IT0004:

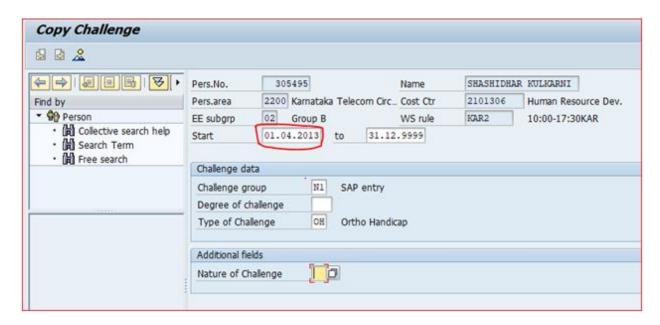
Scenario	Description	Challenge group	Type of Challenge	Nature of Challenge	Amount of TA paid and Exemption allowed
1	Orthopedic handicapped	ОН	N1	ОН	Double or minimum 1000 whichever is higher
2	Visual Handicapped	VH	N1	VH	Double or minimum 1000 whichever is higher
3	Hearing Handicapped	НН	N1	НН	Equal to 1TRA maintained
4	Hearing Handicapped	N1	N1	НН	Double Amount

In all the perners i.r.o. whom changes were made in July 2020 month onwards are requested to change IT0004 as per above mentioned table immediately. Further any leftover cases may also be maintained/corrected according to above table. The changes may be effected from 01.04.2020 onwards. This can be done by copying the current record in IT0004 and changing start date as 01.04.2020 and maintaining the data as illustrated below:

Select latest record and copy:



Change start date as 01.04.2020:



Maintain other field as per required scenario and save:

A new entry will be created:

This activity must be completed immediately and may be confirmed to core team. Report may be taken by using Tcode zhr\_emp\_category.