

URGENT

**Establishment –III Section**

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**Bharat Sanchar Nigam Limited**  
(A Govt of India Enterprises)  
[Corporate Office]

F.No. 250-4/2019-Estt-III

Dated : 22.07.2019

To,

All Heads of Telecom Circles/Projects/Region &  
Other Administrative Units of BSNL

**Subject: - Special drive for dealing with cases of unauthorized absence, absconding and long absentee officers/officials-regarding**

Reference is invited to this office letter of even no. dated 01.04.2019 on the subject cited above vide which approval of Competent Authority had been conveyed to launch a special drive by all the Administrative Heads to deal with cases of unauthorized absence, absconding and long absent officers/officials in all Circles/SSAs/Administrative units, w.e.f 1<sup>st</sup> April, 2019 and submit report to this office on quarterly basis. However, on the basis of the reports received from some of the circles, it has been noticed that Circles have failed to carry out the exercise effectively in the manner intended, which had been viewed seriously by the competent authority.

2. In order to make it more effective and result oriented, relevant data in respect of all the Circles has been drawn from the ERP system, which shows that **total 703 employees are existing in the system in respect of whom salary had not been drawn as on date for period ranging from 02 months to more than 74 months but BSNL GLIS is being paid in respect of these employees.** Some of these employees may be working outside BSNL on formal deputation but it appears that most of these employees are absence from duty without proper sanction of leave i.e. they are absconding/unauthorized absence and long absentee.

3. Circle wise number of such employees are given in attached annexure-A and complete list of all such employees is attached herewith in MS-Excel file, with direction to take note of these cases and submit present status of each of these employees in the below given format:

Sl. No in the list	PERN No./ HRMS No.	Name of Employee	Designation	Circle/ SSA	Reason for not drawing salary	Case is fit for initiation of disciplinary action (Yes/No)	Disciplinary action already initiated (Yes/No)	If Yes, present Status	Remarks

4. Cases which have been found fit for initiation of disciplinary action but not yet done, should be initiated, keeping in view the model guidelines/operating procedure for dealing with such cases issued vide this office letter of even no. dated 16.05.2019 in a time bound manner latest by 30<sup>th</sup> September, 2019. Disciplinary proceedings so initiated, should be monitored by the respective administrative heads to get them completed (including reference to this office for ratification, if required) in time bound manner but not later than by 6 months from the date of issue of charge sheet.

5. Competent Authority has also desired that all the SSA/Circle heads should submit status report of each such employees of their Circle appearing in the MS-Excel File uploaded on BSNL Intranet, in the format given above, through their Circle Heads, to this office on email [bsnlestt.3@gmail.com](mailto:bsnlestt.3@gmail.com) followed by hard copy by 16<sup>th</sup> August, 2019.

Yours Sincerely,

*(G.P. Vishnoi)*

Assistant General Manager (Estt-III)

Copy to:- 1. PGM/Sr. GM/GM Pers/Electrical/BW/Architect/Estt. BSNL CO for necessary action.

2. SDE(OL) for Hindi version

**Details of employees who are not drawing Salary, however GSLI is contributing as per 2019 June Salary**

Sl No	Circle	Group A	Group B	Group C	Group D	Grand Total
1	Andaman & Nicobar Telecom Circle		1			1
2	Andhra Pradesh Telecom Circle		7	12	7	26
3	Assam Telecom Circle	1	4	17	8	30
4	Bihar Telecom Circle	3	4	25	10	42
5	Broadband Networks		2			2
6	Calcutta Metro District	2	4	25	26	57
7	Chhattisgarh Telecom Circle		5	2	4	11
8	Corporate Office	1				1
9	Eastern Telecom Project (ETP)		2			2
10	Eastern telecom Region (ETR)		3	2		5
11	Gujarat Telecom Circle		6	17	8	31
12	Haryana Telecom Circle		2	7	3	12
13	Himachal Pradesh Telecom Circle		2			2
14	Inspections	1			1	2
15	ITPC Pune		2			2
16	Jammu & Kashmir Telecom Circle		9	16		25
17	Jharkand Telecom Circle	1	5	8	5	19
18	Karnataka Telecom Circle		9	32	10	51
19	Kerala Telecom Circle		3	5	2	10
20	Madhya Pradesh Telecom Circle		4	7	4	15
21	Maharashtra Telecom Circle	1	17	24	11	53
22	NETF		3			3
23	North East - I Telecom Circle		8	8	3	19
24	North East - II Telecom Circle		4	5	1	10
25	NTP		2	2		4
26	NTR		2	2	3	7
27	Odisha Telecom Circle		5	7	11	23
28	OUTSIDE BSNL	1				1
29	Punjab Telecom Circle		6	11	2	19
30	Rajasthan Telecom Circle	1	5	19	11	36
31	STP		1			1
32	STR		4	2		6
33	Tamil Nadu Circle			8	4	12
34	Telangana Telecom circle		7	25	14	46
35	UP (E) Telecom Circle		12	25	22	59
36	UP (W) Telecom Circle		5	6	6	17
37	Uttaranchal Telecom Circle		1	2		3
38	West Bengal Telecom Circle		6	13	10	29
39	WTR		4	3	2	9
<b>Grand Total</b>		<b>12</b>	<b>166</b>	<b>337</b>	<b>188</b>	<b>703</b>