

Annexure - 09

# SANCHAR NIGAM EXECUTIVES' ASSOCIATION MAHARASHTRA CIRCLE



M. N. Kotambe,  
Asst Circle Secretary,  
Mob: 9423881100.

Letter No. SNEA /MH/Emgc CEC Corr/2018-2019/3

Dated 11<sup>th</sup> February 2019.

**Sub: Handing over charge of Circle Secretary SNEA Maharashtra Circle.**

**Ref: 1. Letter No. SNEA/CHQ/Circle/2018-21/01 dated 23/01/2019.**


**2. Letter No. SNEA /MH/Emgc CEC Corr/2018-2019/2 Dated 11/02/2019.**

With reference to above subject and letters under reference, on your co-option as CS SNEA MH in emergency CEC meeting at Pune held on 09/02/2019, I am handing over back the charge of CS SNEA MH. The details are as follows.

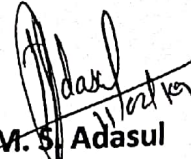
1. Laptop: One.
2. Email id : sneamh@gmail.com with password
3. SNEA MH website with password
4. Rubber stamps: Two.
5. Files of correspondence by CS SNEA MH
6. Old correspondence received from different offices.
7. Register and ballot papers of the elections held at Circle Conference Nagpur.
8. Register of CEC Meeting held at Jalgaon
9. Register of Emergency CEC Meeting held at Pune
10. Pending works to be pursued: During the period I have not carried out any persuasion of pending cases or new cases, as I was busy with arrangement of Emergency CEC Meeting at Pune and I was having very short period in hand. As such all issues mentioned in your letter of handing over charge to me may be please taken up in your continuation of earlier pursuance on the matter.

Encl: AA

**Handed Over by**

  
**M. N. Kotambe**  
Asst CS & Circle Secretary,  
SNEA Maharashtra

**Taken over By**

  
**M. S. Adasul**  
Circle Secretary,  
SNEA Maharashtra