



BHARAT SANCHAR NIGAM LIMITED

(A Govt. of India Enterprises)

O/ o the CGM, Maharashtra Telecom Circle, 6th Floor, C Wing, BSNL Admin.
Complex, Juhu Road, Santa Cruz(West), MUMBAI - 400 054.

To,
All IFAs,
Amravati, Ahmednagar, Aurangabad
Jalgaon, Chandrapur, Nanded, Kolhapur
Solapur, Kalyan, Satara

No. F/ERP-HCM/BA MERGER/Corr/2019-20/3 dated 15.07.2019

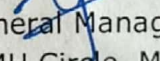
Sub: Consolidation of SSA into Business Area - Process workflow Instructions thereof.

Kindly refer to the Corporate Office Letter No: GM/ERP/GZB/ALTTC/Corr/67 dated:01.10.2015 issued by Addl. GM (ERP), regarding subject cited above.

In this regard, as HR activities of employees including salary related works, Payroll data maintenance, Employee claims settlement, Legal, Vigilance and Service Book maintenance shall be at Business Area (BA) level.

The salary file should be sent by the current BA.

This is issued with the approval of competent authority.


Deputy General Manager (CA/ERP)
%CGMT, MH Circle, Mumbai- 54

Copy to:- For information and necessary action please.

IFAs, Akola, Beed, Bhandara, Buldhana, Dhule, Gadchiroli,
Jalna, Latur, Osmanabad, Parbhani, Raigad, Ratnagiri,
Sindhudurg, Sangli, Wardha, Yeotmal.