

No: MHCO-RECT/11(11)/1/2020-O/o GM HR-Admin

dated 22.03.2022

To,
All BA Heads /Units/NRUs,
Maharashtra Circle

Sub: Regarding Verification of Caste/Tribe Certificates i.r.o. JTOs/JAOs & JEs whose confirmation is pending.

Ref: No. A/Rectt/JTO(T)/Gate-2017/Vol.III/104, Dated at Mumbai the 14-05-2019

It has been came to notice from MHCO Establishment that many Cases of JTOs/JAOs & JEs whose Confirmation is pending for the want of –

- i) Genuineness of the documents submitted by the Concerned BAs to MHCO Establishment and
- ii) Validation of the Caste Tribe Claim of the Officers.

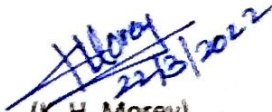
In this context, already this office has issued guidelines vide MH intranet letter dated 14-05-2019 referred above. Even then, the matter has been re-examined by the competent authority, and the following has been decided for speedy completion of pending cases of Confirmation-

1. As such, the dossier files of these candidates whose confirmation is pending for the want of Caste/Tribe/Degree verification or validation reports are presently being maintained at the places where they are posted, depending on the documents and previous correspondence available in the dossier of the candidate, Concerned section of BA/SSA/NRU/Unit, whoever is the Custodian of the individual dossier, may pursue these pending verification /validation and its genuineness too, either in online or offline manner as the case may be, with the concerned state authorities as per the established procedure in the concerned state, in coordination with MHCO Establishment. The verification/validation/genuineness report thus received may be conveyed to the MHCO Establishment for further completion of confirmation.
2. Such cases at Circle office Mumbai whose confirmation is pending for the want of Caste/Tribe/Degree verification/validation and its genuineness reports, may be pursued with the concerned state authorities as per the established procedure in the concerned state, by the concerned controlling authority of these candidates (e.g. Civil/Electrical/Telecom Factory/Accounts and all other Units) in coordination with MHCO Establishment and the concerned Custodian of the dossier files. The verification/validation/genuineness report thus received may be conveyed to the MHCO Establishment for further completion of confirmation.
3. In cases where it is observed that the official is already transferred and working in other Circles & whose confirmation is pending for the want of Caste/Tribe/Degree verification/validation and its genuineness reports, the pending verification/validation may be pursued with the concerned state authorities as per the established procedure in the concerned state, by the concerned

circle where the official is presently working in coordination with MHCO Establishment. The verification/validation/genuineness report thus received may be conveyed to the MHCO Establishment for further completion of confirmation.

4. Wherever possible the online genuineness of the Caste/Tribe Validation may also be verified or re-verified by the Establishment Section MHCO itself from the authorized Government web portal of the concerned state.
5. The cases where previous correspondence regarding the verification of documents is Missing or Unavailable, the fresh Correspondence for the same may be initiated with the concerned state authorities by Concerned section of BA/SSA/NRU/Unit, as stated above in 1 to 3.
6. Wherever necessary as per the extant rules of the concerned state / Scrutiny Committee, an official letter for submission of the Caste/Tribe Validation certificate, may be issued to the concerned candidate by the concerned case pursuing section, as referred in 1 to 3 above, as per the directions of MHCO Establishment for enabling him/her to apply for the caste/Tribe validation towards the concerned Caste/Tribe Scrutiny committee either in online or offline manner.

This is issued with the approval of the CGMT MH Circle Mumbai.


(K. H. Morey)

DGM (HR / Legal)

O/o CGMT, MH Circle, Mumbai-54

Copy to-

1] DGM Establishment MHCO, with reference to MHCO Establishment Cell Letter Nos. -

1. No.- MHCO-ESTB/14/2/2021-HR-ADMIN Dated 01-01-2022
2. No.- MHCO-ESTB/14/2/2021-HR-ADMIN Dated 11-01-2022
3. No.- MHCO-ESTB/14/2/2021-HR-ADMIN Dated 22-02-2022
4. No.- MHCO-ESTB/14/2/2021-HR-ADMIN Dated 26-02-2022