



**F. No. 1-05/2019-PAT (BSNL)**

**Dated: 24.02.2020**

To,

**All Heads of Telecom Circles &  
All Heads of other Administrative Units  
Bharat Sanchar Nigam Limited**

**Sub: Group Term Insurance for BSNL Executives – verification of the options  
received for annual renewal of the scheme w.e.f. 01.03.2020**

Sir,

I am directed to forward herewith the details of online options received for the annual renewal of BSNL Executives Group Term Insurance Scheme w.e.f. 01.03.2020 for the information and verification by the individual optees.

2. In this regard, the following issues may be immediately brought to the notice of the ERP Core Team, ALTTC Ghaziabad before 5:00 P.M. on 25.02.2020 by written representations through the respective DDOs for necessary rectification:

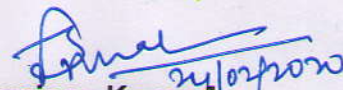
- (i) Any error or discrepancy found w.r.t. any information e.g. Name, Date of Birth, Sum assured, applicable premium etc; or
- (ii) If an employee who has submitted online option for withdrawal from the scheme but his / her name has been included wrongly; or
- (iii) If an employee who has submitted online option for renewal / joining or is an existing member and not withdrawn, as the case may be, but his / her name is missing in the list.

3. Further, various telephonic queries have been received from some executives who could not withdraw from the scheme during the online option window due to personal reasons. Such employees, if they desire, they may also submit written representation to their DDOs and get themselves withdrawn from the GTI scheme by contacting the ERP Core Team before 5:00 P.M. on 25.02.2020.

4. It may be noted that beyond above mentioned date & time, no representations shall be entertained on the above issues. Necessary instructions have already issued by CA branch on 17.02.2020 (copy enclosed) for deduction of annual premium from the salary for the month of Feb-2020 in respect of the GTI optees. The same may be scrupulously followed.

**Encl:** Lists of GTI optees – existing members and new members.

Yours faithfully,

  
[Sanjeev Kumar]

**Asstt. General Manager (Estt.)**

**Tel. No. 23037477**

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**Copy to:**

1. Sr.PPS to CMD, BSNL, New Delhi.
2. Sr.PPS to All Directors, BSNL Board.
3. CVO, BSNL CO, Eastern Court Complex, Janpath, New Delhi.
4. CS & CGM (Legal) / All PGMs/Sr.GMs/GMs in BSNL CO New Delhi.
5. **Sr. GM(CA & ERP-FICO)** – For kind information and necessary action for deduction of premium from the salary of month of Feb-2020 and payment of consolidated premium to LIC of India.
6. **PGM (ERP), ERP Centre, ALTTC, Ghaziabad** – For kind information and providing final list of applicants to the CA branch along with a copy to this office.
7. BSNL Intranet. / Guard File.

*[Signature]*  
24/02/2020