



**भारत संचार निगम लिमिटेड**  
(भारत सरकार का उपक्रम)  
**BHARAT SANCHAR NIGAM LIMITED**  
(A Govt. of India Enterprise)

**CBB Section, 5th Floor, Bharat Sanchar Bhawan, Janpath, New Delhi-110001**

**16-4/CB&B/CAPEX Correspondence/2020-21/4**

**Dated:23.12.2020**

To,

CGMs/PGM(F)/GM(F)/IFAs

Territorial/ Non Territorial Circles

**Subject:- Entry of Invoices/bills in ERP and Expenditure Control**

**Ref:-This office letter of even no. uploaded on BSNL Intranet portal**

**on 21.12.2020**

In continuation to this office letter cited under reference, it is to inform that ERP/SAP shall remain open for entering invoices pending for more than 60 days up to 28<sup>th</sup> Dec'2020.

It is to again emphasis that all pending invoices for more than 60 days should be entered in SAP without failure by 28<sup>th</sup> Dec'2020 and no further extension shall be granted.

**This issues with the approval of competent authority.**

*P.C Bhatt*  
23/12/2020

(P.C Bhatt)

Sr. GM (CBB)

BSNL Corporate Office