

मुख्य अभियंता (विद्युत) का कार्यालय,
भा.सं.नि.लि.विद्युत महा.पश्चिमी क्षेत्र,
भू तल, 'A' वींग, प्रशासकिय भवन,
जुहू तारा रोड सांताक्रुझ (प.) मुंबई . ४०००५४ .
E-Mail : ceebnlnmumbai@bsnl.co.in, ceebnlnmumbai@gmail.com



भारत संचार निगम लिमिटेड
(भारत सरकार का उपक्रम)
BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

पत्र सं. : ३२०६-४/CEEM/BSNL/2020/ 88

दिनांक : 03/02/2020.

OFFICE MEMORANDUM

1. Presently there are total seven divisions viz. Mumbai, Dombivali, Nashik, Pune, Solapur, Kolhapur & Goa under control of this office. Out of seven divisions there are regular Executive Engineer (E)'s working at Mumbai, Nashik, Solapur & Goa. The rest three divisions are controlled by giving additional charge.
2. The regular Executive Engineer (E)'s working at Mumbai, Nashik & Goa have opted for BSNL VRS scheme & are retiring on 31.01.2020. The Executive Engineer (E), Solapur is retiring on 31.01.2020 on attaining his age of superannuation.
3. Most of the Sub Divisional Engineers from above divisions have also opted for BSNL VRS scheme.
4. On the verge of BSNL VRS scheme there will be major shortfall in manpower; there will be a challenge to maintain all the services operational. One of the most important activity of tendering will get affected due to non-availability of regular executives in the divisions. Now tenders costing more than 2 lakhs have to be uploaded & opened electronically online through e-procurement.
5. After 31.01.2020 there will be no regular Executive Engineer (E), possessing the DSC required for e-tendering will exist. The stop gap arrangement is made without giving the financial powers.

In view of the above the following tendering procedure is adopted to overcome the e-tendering issue:

A] e-Tenders costing two lakhs and above and within designated powers of EE (E):

- a) EE (E), concerned shall prepare the T/S and NIT with all relevant documents and proper justification and shall send to this office for further e-Tendering procedure.
- b) This office will technically sanction the estimate and prepare DNIT & send the same to concerned division for getting NIT number.
- c) This office will upload & open the tender electronically online through e-procurement.
- d) The same will be approved and sent to respective divisions for operation of the agreement.
- e) Original copies of Tender Cost, EMD & Power of attorney are required to be submitted offline in the prescribed form in the O/o "The Executive Engineer (E), BSNL Electrical Division, 'B' Wing, Fourth Floor, Admin. Bldg., Santacruz (W), Mumbai - 400 054.

पंजिकृत तथा कारपोरेट कार्यालय : भारत संचार भवन, एच सी गार्थर लेन, जनपथ, नई दिल्ली.-100001.

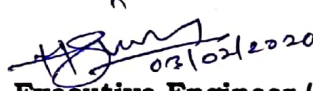
CIN-U74899DL2000GOI107739. वेब साईट : www.bsnl.co.in.

- f) Cost of Tender Document in the form of Demand Draft/Pay order and EMD in the form of Demand Draft/Pay order/Bankers cheque/Deposit at call receipt/FDR/BG of Nationalized/scheduled bank drawn in favour of "Accounts Officer (F&A), BSNL"

B] e-Tenders costing above designated powers of EE (E):

- a) EE (E), concerned shall send necessary documents for framing DNIT to this office for further e-Tendering procedure.
- b) This office will prepare ~~estimate~~ the estimate and DNIT & send the same to concerned division for getting NIT number.
- c) Then this office will upload & open the tender electronically online through e-procurement.
- d) The same will be approved and sent to respective divisions for operation of the agreement.
- e) Original copies of Tender Cost, EMD & Power of attorney are required to be submitted offline in the prescribed form in the O/o "The Executive Engineer (E), BSNL Electrical Division, 'B' Wing, Fourth Floor, Admin. Bldg., Santacruz (W), Mumbai - 400 054.
- f) Cost of Tender Document in the form of Demand Draft/Pay order and EMD in the form of Demand Draft/Pay order/Bankers cheque/Deposit at call receipt/FDR/BG of Nationalized/scheduled bank drawn in favour of "Accounts Officer (F&A), BSNL.
- g) The operation of agreement will be governed by the terms & conditions of the NIT.

This is issued with the approval of Sr. Chief Engineer (E), BSNL Electrical West Zone, Mumbai.


Executive Engineer (EP)
BSNL MH Electrical West Zone
Mumbai.-400 054.